

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – AUGUST 9, 2022

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, August 9, 2022, at 12:00 p.m. in the boardroom of its office located at 100 Port Boulevard, 3rd Floor, Chalmette, Louisiana.

After the Pledge of Allegiance, Roll was called.

Member's present were: Ms. Rachel L. Nunez, President; Ms. Jeanne E. Ferrer, Vice President and Mr. Larry M. Aisola, Jr., Treasurer. Absent was: Mr. Walter J. Cure IV, Secretary. Also present were: Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr. Ricky Melerine, Project Manager Assistant; Mr. and Mrs. Monty Montelongo, ECO-Tourism; Mr.'s Mark Melancon and Rick Bauer, Intelligent Transportation Systems, LLC; Mr. Dean Nicoladis, N-Y Associates and Mr. Joseph DiFatta, St. Bernard Sheriff's Office.

President Nunez asked if there were any public comments in accordance with R.S. 42:14(D). Not hearing from anyone, she continued with the meeting.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on July 12, 2022.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a First Lease Amendment for Chalmette Refining, LLC moving acreage to 5.6 acres at the Chalmette Terminal-North (West Side) and adding 10,000 sq. ft. of warehouse space inside of the Emergency Operations Building located in the Chalmette Terminal; waiver of personal guarantee.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a new lease with Mike's Auto Paint, LLC for 15,000 sq. ft. of laydown space located at 100 Pompano Drive in the Chalmette Terminal.

President Nunez recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales reported on the Operating and Capital Budgets, Professional Services, Balance Sheet, and Lessees Arrears. The Board discussed the Finance Report. Ms. Nunez asked to review and advise on the RFP for the next Fiscal Agent.

President Nunez then recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the awarded EDA Grant for the North-South Connector Road in which Parish Government and the St. Bernard Port are co-applicants. Mr. Heaphy then recognized Mr. and Mrs. Montelongo from ECO Tourism who gave the Board an update of their facility and invited them to a lunch and tour of the facility. Mr. Heaphy also gave a brief report sent by Mr. Charles Henry, legislative consultant, and informed the Board that Mr. Henry will be at the next board meeting to discuss his report. Mr. Heaphy then recognized Mr. Roche who gave an update on current and future construction projects. The Board discussed the Executive Director's report.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the Time and Material Service Agreement with Intelligent Transportation Systems LLC relating to the design, installation, and maintenance of the security system to include hardware, software and network communications (PSGP#EMW-2020-PU-00080 and State Contracts #4400019101, #4400023641 and #4400023642, not to exceed \$568,600.00.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the Third Amendment to the Professional Services Contract with CSRS, Inc. relating to the Acquisition and Implementation of the New Geographic Information System project required by FEMA to comply with the PSGP Contract Provisions set forth in 2 CFR 200.327 and Appendix II.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a Professional Services Contract with Kyle Associates, LLC for engineering services to provide a schematic design for a new Chalmette Terminal Warehouse Building, not to exceed \$72,000.00.

On motion of Ms. Ferrer, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the following resolution authorizing the St. Bernard Port, Harbor and Terminal District to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for the Construction of Arabi Terminal General Storage Warehouse & Roadway Improvements project:

Construction of Arabi Terminal
General Storage Warehouse &
Roadway Improvements Project

RESOLUTION

A Resolution authorizing the St. Bernard Port, Harbor and Terminal District to prepare and submit an application to the Louisiana Port Construction and Development Priority Program for assistance in the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for other matters in connection therewith.

WHEREAS, St. Bernard Port, Harbor and Terminal District has a need for port improvements; and

WHEREAS, St. Bernard Port, Harbor and Terminal District desires to apply for State matching funds pursuant to Chapter 47 of Title 34 of the Louisiana Revised Statutes of 1950, as amended, to implement a project to improve its port operation and the (port authority) is fully aware of its obligations under said Statute; and

WHEREAS, St. Bernard Port, Harbor and Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds under said Statute,

NOW, THEREFORE, BE IT RESOLVED by the St. Bernard Port, Harbor and Terminal District as follows:

Section 1. That St. Bernard Port, Harbor and Terminal District acknowledges that a formal application will be prepared and submitted to the Louisiana Port Construction and Development Priority Program.

Section 2. That at the appropriate time and upon approval of funding assistance and prior to commencement of work on the project St. Bernard Port, Harbor and Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute.

Section 3. That Drew M. Heaphy, Executive Director is hereby designated Authorized Representative for St. Bernard Port, Harbor and Terminal District to effect the preparation of an application to the Louisiana Port Construction and Development Priority Program for funding assistance of a port improvement project.

Section 4. That said Authorized Representative's responsibilities shall pertain to technical matters only and shall not include any official act on behalf of the St. Bernard Port, Harbor and Terminal District.

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This 9th day of August, 2022.

/s/ Walter J. Cure IV, Secretary

/s/ Rachel L. Nunez, President

St. Bernard Port, Harbor and Terminal District

President Nunez asked if there were any Old Business. Not hearing from anyone, she continued with the meeting.

President Nunez asked if there were any New Business. Mr. Heaphy stated the Big River Coalition will be celebrating the deepening of the Mississippi River and asked if any board members would like to attend. He also informed the Board that he had participated in Associated Terminals' tour that was held for local teachers and that two interns spent the day with the Director of Operations and the Facilities Security Officer learning about the Port and the maritime industry.

On motion of Ms. Ferrer, seconded by Mr. Aisola, the meeting was adjourned.

/s/ Walter J. Cure IV, Secretary